



# City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606

[www.arcolatexas.org](http://www.arcolatexas.org)

Notice of a **Regular Meeting** of the City Council of the City of Arcola, County of Fort Bend, State of Texas, to be held on **Tuesday, September 12, 2023**, beginning at **6:00 p.m.** at: **Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583** for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. CALL TO ORDER:** Mayor Fred A. Burton
- II. INVOCATION:** Council Member Rosemary Bigby
- III. PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Greg Abarr
- IV. ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosemary Bigby
- V. PUBLIC COMMENTS:**

**GENERAL COMMENTS FROM THE AUDIENCE.** Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

**COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM** Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.
- VI. CITY COUNCIL COMMENTS:** Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby.
- VII. PUBLIC HEARINGS:**
  1. Public Hearing on proposed Annual Budget for Fiscal Year 2023-2024 by Finance Director.
  2. Public Hearing on the proposed tax rate for Fiscal Year 2023 by City Administrator.
  3. Public Hearing concerning the condition of private property under Chapter 342, Texas Health & Safety Code, Chapter 14 of the City's Code of Ordinances upon the property of Robin R. Fox, 403 Manor Avenue, regarding Junked/abandoned vehicles and Recreational Vehicle.
- VIII. CONSENT AGENDA:** None
- IX. REGULAR AGENDA:**
  - A. Discussion, Consideration and Possible Action**—Previous meeting minutes of July 11, 2023 and August 8, 2023, and related matters.
  - B. Discussion, Consideration and Possible Action**—Updates from Mayor Fred A. Burton, including:
    1. World Teachers' Day proclamation and related matters.
    2. Capital Improvement Projects for Fiscal Year 2023-2024 Annual Budget
    3. Fenn Road Development
  - C. Discussion, Consideration and Possible Action**--Update from Dr. Annette Guajardo Goldberg, including:
    1. Infiltration and Inflow Policy (I & I Policy)

- D. Discussion, Consideration and Possible Action**—Update from Finance Director, Ruthie Cable, including:
1. Month of August 2023 Bookkeeping Report and Financial Report and related matters.
- E. Discussion, Consideration and Possible Action**—Update from L. Garrette, Permit Administrator, including:
1. Month of August 2023 Permit Report and related matters.
- F. Discussion, Consideration and Possible Action**—Update from Chief A. Carr, Arcola Police Department; including:
1. Month of August 2023 Police Report and related matters.
- G. Discussion, Consideration and Possible Action**—Approval for Chief Carr to security and work traffic control at the Fort Bend County Fair from September 22 through October 8, outside her regular hours from the City of Arcola.
- H. Discussion, Consideration and Possible Action**—Update from John Montgomery, Municipal Operations and Consulting, including:
1. Month of August 2023 Operator’s Report and related matters.
- I. Discussion, Consideration and Possible Action**—Preliminary Plat—FENN PLATINUM GROUP, LLC, A Subdivision of 4.239 Acres (184,637 Square Feet) of Land located in M. Escalero Survey, A-170 City of Arcola, Fort Bend County, Texas. 1 Block, 1 Reserve
- J. Discussion, Consideration and Possible Action**—Update from Kaluza, Inc. including:
1. City Hall Sanitary Sewer Lift Station
  2. Sanitary Sewer System Evaluation & Rehabilitation (I & I Testing)
  3. Wastewater Treatment Plant Expansion No. 1
  4. Fort Bend County MUD No. 141—Petition for Arcola consent to annex 98 acres into MUD No. 141
  5. Fresh Water Supply District No. 1 Wastewater Treatment Plant Expansion No. 2
- K. Discussion, Consideration and Possible Action**—Update from Doshi Engineering, including:
1. REPLAT NO. 1 PINEDALE MANOR—Being a replat of Lot 5, Block 8 of Pinedale Manor Vol. 6, PG. 18 M.R.F.B.C. in the City of Arcola, Fort Bend County, Texas. Reason for replat: Split into 2 lots.
- L. Discussion, Consideration and Possible Action**—ORDINANCE NO. 2023-09-12, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCOLA, TEXAS, FULLY REPEALING SECTION 6.08.090 YOUTH CURFEW OF THE CITY’S CODE OF ORDINANCES; PROVIDING FOR REPEAL AND PROVIDING FOR AN EFFECTIVE DATE.
- M. Discussion, Consideration and Possible Action**—Property Acquisition Services, LLC, including:
1. Offer to purchase City property located East line of FM 521-1000 ft south of Masterson Street for \$1,004,426.00, which includes \$1,002,826.00 for the Property to be purchased and \$1,600.00 for damages to the remaining property, and related matters.
- N. Discussion, Consideration and Possible Action**—Contract services for Fire Marshall services, inspections, permits, and creation of fees, etc. and related matters.
- O. Discussion, Consideration and Possible Action**—ORDINANCE NO. 2023-09-12A; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARCOLA, TEXAS, ESTABLISHING FEES FOR SERVICES PROVIDED BY THE CITY’S APPOINTED FIRE MARSHAL; AND PROVIDING FOR REPEAL, A SEVERABILITY CLAUSE, AND EFFECTIVE DATE.
- P. Discussion, Consideration and Possible Action**—Installation of Speed Humps on W. Davis Street (2) and Sears Road (3), bids, costs, and related matters, not to exceed \$14,975.00.

- Q. Discussion, Consideration and Possible Action**—Competitive bids for street repairs on Dallas Avenue (North and South), North Pine, and Rice Avenue, bids, costs, and related matters.
- R. Discussion, Consideration and Possible Action**—Competitive bids for City Hall lobby configuration and related matters.
- S. Discussion, Consideration and Possible Action**— Competitive bids for Municipal Court Office configuration/Storage and related matters.
- T. Discussion, Consideration and Possible Action**—Purchase vehicle for Maintenance Department, not to exceed \$55,000.00 and related matters.
- U. Discussion, Consideration and Possible Action**— Sell vehicle for Maintenance Department and related matters.
- V. Discussion, Consideration and Possible Action**—Demolition of trees next to City Hall, cost, and related matters, not to exceed \$17,000.00, and related matters.
- W. Discussion, Consideration and Possible Action**—Competitive bids for City Hall parking lot repair, cost, and related matters.
- X. Discussion, Consideration and Possible Action**—Sell city records storage trailer, bids, and related matters.
- Y. Discussion, Consideration and Possible Action**—Competitive bids for the proposed Arcola Food Court on city property off FM 521 to include land preparation and electricity, and related matters.
- Z. ADJOURNMENT.**

**IMPORTANT:** (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING ACCOMMODATIONS TO ASSIST YOUR PARTICIPATION IN THE MEETING, PLEASE CONTACT THE CITY SECRETARY AT 281-431-0606 BEFORE THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Issued: September 8, 2023 Signed: Sally Carter, City Secretary, phone 281-431-0606

**Follow-Up Report:** I gave notice of this meeting in accordance with the Texas Open Meeting Act, in the form shown above. (Note: After signing this follow-up report, below, file this copy of the notice with the minutes of the meeting.)

Signed: \_\_\_\_\_ Date/Time: \_\_\_\_\_  
 (signature) (printed name and title) (date and time meeting convened)