



## City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606

[www.arcolatexas.org](http://www.arcolatexas.org)

Notice of a **Regular Meeting** of the City Council of the City of Arcola, County of Fort Bend, State of Texas, to be held on **Tuesday, August 08, 2023**, beginning at 6:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. CALL TO ORDER:** Mayor Fred A. Burton
- II. INVOCATION:** Council Member Rosemary Bigby
- III. PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Evelyn Jones
- IV. ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosemary Bigby
- V. PUBLIC COMMENTS:**

**GENERAL COMMENTS FROM THE AUDIENCE.** Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

**COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM** Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.
- VI. CITY COUNCIL COMMENTS:** Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby.
- VII. PUBLIC HEARINGS:**
  1. Public hearing concerning the condition of private property under Chapter 342, Texas Health & Safety Code located at 403 Manor Avenue, Arcola, Texas, regarding Junk/Abandoned vehicles and RV located at 403 Manor Ave., Arcola, Texas.
- VIII. CONSENT AGENDA:**
  - A. Discussion, Consideration and Possible Action**—Update from Finance Director, Ruthie Cable, including: Month of June 2023 Bookkeeping Report and Financial Report and related matters.
  - B. Discussion, Consideration and Possible Action**—Update from John Montgomery, Municipal Operations and Consulting, including: Month of June 2023 Operator's Report and related matters.
  - C. Discussion, Consideration and Possible Action**—RESOLUTION NO. 08-08-2023A; RESOLUTION CONSENTING TO THE ADDITION OF LAND INTO FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 141.

**IX. REGULAR AGENDA:**

- A. Discussion, Consideration and Possible Action**—Previous meeting minutes and related matters.
- B. Discussion, Consideration and Possible Action** - Updates from Mayor Fred A. Burton, including:
  - 1. Fenn Road Project, and related matters.
  - 2. Houston Southwest Airport, and related matters.
  - 3. 902 Post Road Project, and related matters.
- C. Discussion, Consideration and Possible Action**—Update from Finance Director, Ruthie Cable, including: Month of July 2023 Bookkeeping Report and Financial Report and related matters.
- D. Discussion, Consideration and Possible Action**—RESOLUTION NO. 08-08-2023; A RESOLUTION DESIGNATING OFFICER TO CALCULATE AND PUBLISH TAX RATE AND TAKE OTHER ACTIONS IN CONNECTION WITH THE LEVY OF TAXES; PROPOSING A TAX RATE AND CALLING HEARINGS, including:
  - 1. Receipt of information from Tax Assessor-Collector, including Submission of 2023 Tax Year Appraisal Roll and New Property Value, 2023 Truth in Taxation Calculations, effective tax rate, other, etc., and related matters.
  - 2. Scheduling public hearings regarding proposed tax rate, and related matters.
  - 3. Setting public hearing on budget for Fiscal Year 2024, and related matters.
- E. Discussion, Consideration and Possible Action**—Tax Increment Reinvestment Zone #1 2019 Annual Report Tax Year Ending December 31, 2019.
- F. Discussion, Consideration and Possible Action**—Tax Increment Reinvestment Zone #1 2020 Annual Report Tax Year Ending December 31, 2020.
- G. Discussion, Consideration and Possible Action**—Tax Increment Reinvestment Zone # 1, 2021 Annual Report Tax Year Ending December 31, 2021.
- H. Discussion, Consideration and Possible Action**—Update from L. Garrette, Permit Administrator, including:
  - 1. Month of July 2023 Permit Report, and related matters.
  - 2. Definition Clarification: “Drawings” versus “Sketches”
- I. Discussion, Consideration and Possible Action**—Update from John Montgomery, Municipal Operations and Consulting, including: Month of July 2023 Operator’s Report and related matters.
- J. Discussion, Consideration and Possible Action**—Update from Kaluza, Inc. including:
  - 1. City Hall Sanitary Sewer Lift Station
  - 2. Sanitary Sewer System Evaluation and Rehabilitation (I & I Testing)
  - 3. Wastewater Treatment Plant Expansion #1
- K. Discussion, Consideration and Possible Action**—Arcola Municipal Management No. 1, notifying the City of Arcola of the District’s intent to participate in the Wastewater Treatment Plant Expansion #2, and related matters.
- L. Discussion, Consideration and Possible Action**—IT Support and Maintenance Agreement for Information Technology (Penn Com) environment for the Arcola Police Department, and related matters. Total cost for 12 months not to exceed (\$55,811.00).

M. Discussion, Consideration and Possible Action—Lexipool Contract, and related matters. (\$6,172.70).

N. Discussion, Consideration and Possible Action—Update from Chief A. Carr, Arcola Police Department; including:

- 1. Month of July 2023 Police Report, and related matters.
- 2. Policies and related matters.
  - a. Mental Health Leave and related matters.
  - b. Personnel Complaints and related matters.
  - c. Overtime Compensation and related matters.
  - d. Traffic Accident and related matters.
  - e. Traffic Accident Review and related matters.
- 3. Racial Profiling Report 2021, and related matters.
- 4. Racial Profiling Report 2022, and related matters

O. Executive Session—Section 551.074, Texas Government Code

- 1. Personnel Matters. Matters related to appointment, employment, assignments, duties, evaluation, contract, compensation of a public officer or employee, and related matters. (Finance Director)  
--Closed or executive session as authorized by Section 551.074, Texas Government Code

P. Discussion, Consideration and Possible Action—Regarding the Evaluation of the Finance Director.

Q. Executive Session—Section 551.071, Texas Government Code.

- 1. Consultation with attorney regarding pending or contemplated litigation, pursuant to Texas Government Code Section 551.071  
--Closed or executive session as authorized by Section 551.071, Texas Government Code

R. Discussion, Consideration and Possible Action—Regarding the Consultation with attorney regarding pending or contemplated litigation for property located at 13301 Highway 6, Arcola, Texas, 77583.

S. Discussion, Consideration and Possible Action—Regarding the Consultation with attorney regarding pending or contemplated litigation for property located at 406 Post Road, Arcola, Texas, 77583.

T. ADJOURNMENT.

**IMPORTANT:** (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING ACCOMMODATIONS TO ASSIST YOUR PARTICIPATION IN THE MEETING, PLEASE CONTACT THE CITY SECRETARY AT 281-431-0606 BEFORE THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Issued: August 4, 2023 Signed: [Signature] City Administrator, phone 281-431-0606

**Follow-Up Report:** I gave notice of this meeting in accordance with the Texas Open Meeting Act, in the form shown above. (Note: After signing this follow-up report, below, file this copy of the notice with the minutes of the meeting.)

Signed: \_\_\_\_\_ Date/Time: \_\_\_\_\_  
 (signature) (printed name and title) (date and time meeting convened)