

# CITY OF ARCOLA - CITY COUNCIL

April 11, 2023

**MAYOR**  
Fred A. Burton

**CITY ADMINISTRATOR**  
Dr. Annette Guajardo

**CITY SECRETARY**  
Sally Cantu

## CITY COUNCIL MEMBERS, AT LARGE

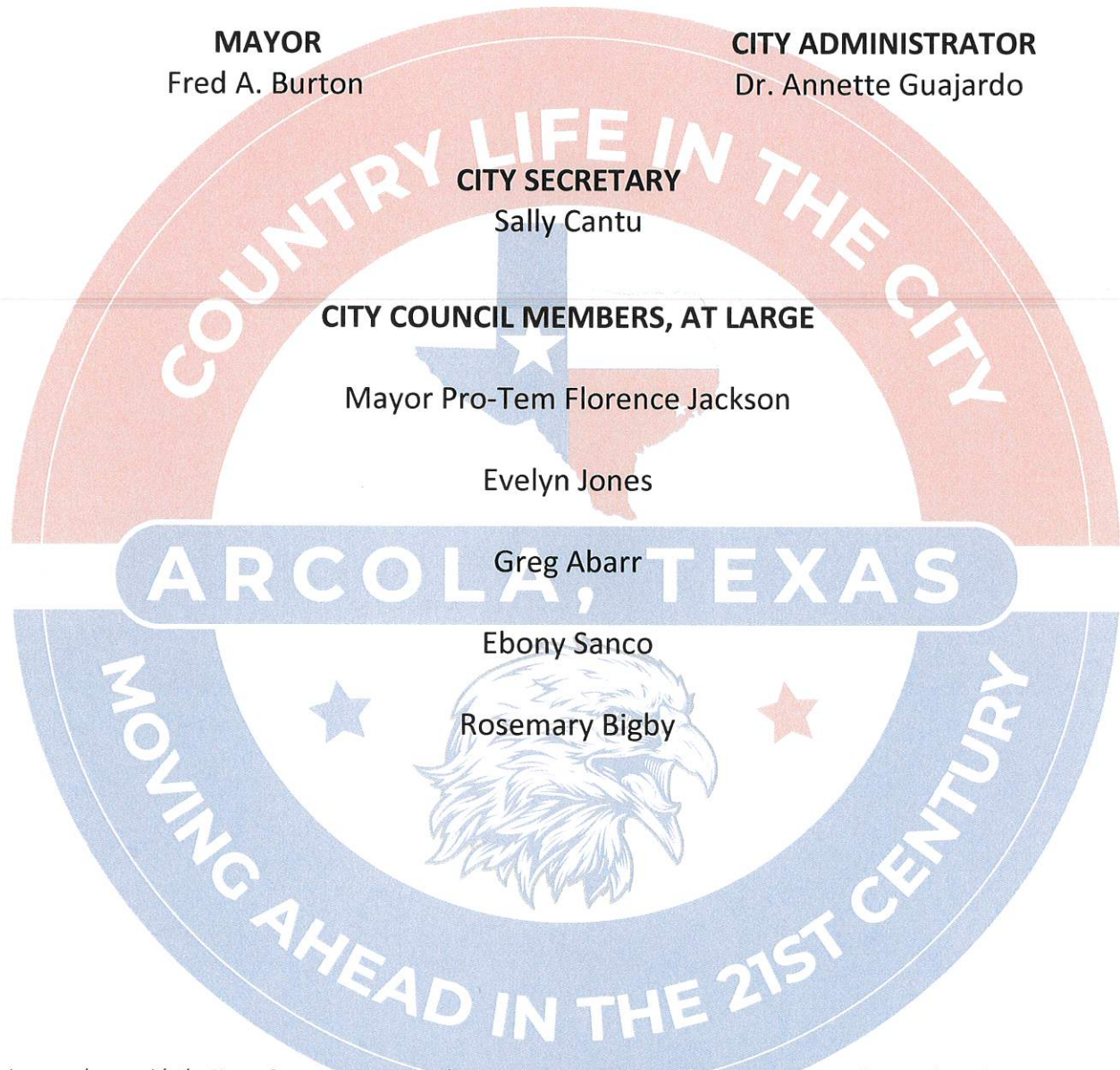
Mayor Pro-Tem Florence Jackson

Evelyn Jones

Greg Abarr

Ebony Sanco

Rosemary Bigby



In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 13222 Highway 6, 77583.

The agenda may be accessed via the Internet at [www.arcolatexas.org](http://www.arcolatexas.org) Copies of the agenda are available in the Office of the City Secretary, 13222 Highway 6; Arcola, Texas 77583 at no charge.

To reserve time to appear before Council call 281-431-0606 or come to the Office of the City Secretary, Arcola City Hall at least an hour prior to the scheduled public session shown on the agenda. Public comment forms will also be available at the meeting room.



## City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606

www.arcolatexas.org

Notice of a Regular Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, to be held on Tuesday, April 11, 2023, beginning at 6:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. **CALL TO ORDER:** Mayor Fred A. Burton
- II. **INVOCATION:** Council Member Greg Abarr
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Ebony Sanco
- IV. **ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosemary Bigby
- V. **PUBLIC COMMENTS.**

**GENERAL COMMENTS FROM THE AUDIENCE.** Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

**COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM** Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.
- VI. **CITY COUNCIL COMMENTS:** Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby.
- VII. **PUBLIC HEARINGS:** None
- VIII. **CONSENT AGENDA:**
- IX. **REGULAR AGENDA:**
  - A. **Discussion, Consideration and Possible Action**—Previous meeting minutes and related matters.
  - B. **Discussion, Consideration and Possible Action**—Update from Mayor Fred A. Burton, including:
    1. Fort Bend Independent School District (FBISD) Presentation by Dr. Whitbeck.
    2. Maintenance Facility and related matters.
      - a. Costs related to the fence, not to exceed \$20,100.00, security, electricity and labor for water and sewer.
  - C. **Discussion, Consideration and Possible Action**—Update from City Administrator, Dr. Annette Guajardo, including:
    1. Month of March 2023 Bookkeeping Report and Financial Report and related matters.
  - D. **Discussion, Consideration and Possible Action**—Update from L. Garrette, Permit Administrator, including:
    1. Month of March 2023 Permit Report and related matters.
  - E. **Discussion, Consideration and Possible Action**—Update from John Montgomery, Municipal Operations and Consulting, including:
    1. March 2023 Operator's Report and related matters.
  - F. **Discussion, Consideration and Possible Action**—Update from Kaluza, Inc. including:



- 1. **GLENDAL LAKES SECTION 11**—A SUBDIVISION OF 82.272 ACRES OF LAND LOCATED IN THE I. & G.N. RAILROAD CO. SURVEY, A-352 FORT BEND COUNTY, TEXAS 205 LOTS, 5 BLOCKS, 15 RESERVES, and related matters; and
- 2. **ARCOLA FARMS REPLAT NO. 2**—A SUBDIVISION OF 3.0021 ACRES SITUATED IN THE MANUEL ESCALERA SURVEY, A-170 IN FORT BEND COUNTY, TEXAS; BEING ALL OF LOTS 1, 2, 3, 4, 5,6,7 AND 8 AND RESERVE “A”, IN BLOCK 1, ARCOLA FARMS PARTIAL, REPLAT NO. 1, RECORDED IN PLAT NUMBER 20170174 OF THE PLAT RECORDS, FORT BEND COUNTY, TEXAS, and related matters.
- 3. **Update:** Water Treatment Plant, Wastewater Treatment Plant, and other projects for City of Arcola.

**G. Discussion, Consideration and Possible Action**—Approve 50% of the allocation in the budget (\$12,500) to Community Express, Inc. to get started with the summer program and related matters.

**H. Discussion, Consideration and Possible Action** – One-year contract between the City of Arcola and Linebarger Goggan Blair & Sampson, LLP, for the collection of fines and fees, and related matters.

**I. Discussion, Consideration and Possible Action**—Update from Chief A. Carr, Arcola Police Department; including:  
1. Month of March 2023 Police Report and related matters.

**J. Executive Session—Section 551.074, Texas Government Code**  
Personnel Matters. Matters related to appointment, employment, assignments, duties, evaluation, compensation, of a public officer or employee and related matters. (Chief of Police and Finance Director)  
--Closed or executive session as authorized by Section 551.074, Texas Government Code

--RECONVENE INTO OPEN SESSION

**K. Discussion, Consideration and Possible Action**—Regarding the evaluation of the Chief of Police.

**L. Discussion, Consideration and Possible Action**—Regarding the evaluation of the Finance Director.

**M. Discussion, Consideration and Possible Action**—Creation of a Part-Time IT position for the FY22-23 Budget.

**N. Discussion, Consideration and Possible Action**— Pay Scales for Administration and Police Pay Scales and related matters.

**O. Discussion, Consideration and Possible Action** – Development Agreement terms and conditions for the Patel Project Development and related matters.

**P. ADJOURNMENT.**

**IMPORTANT:** (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING ACCOMMODATIONS TO ASSIST YOUR PARTICIPATION IN THE MEETING, PLEASE CONTACT THE CITY SECRETARY AT 281-431-0606 BEFORE THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Issued: April 6, 2023 Signed: Shelley Cantelmo, City Secretary, phone 281-431-0606

**Follow-Up Report:** I gave notice of this meeting in accordance with the Texas Open Meeting Act, in the form shown above. (Note: After signing this follow-up report, below, file this copy of the notice with the minutes of the meeting.)

Signed: \_\_\_\_\_ Date/Time: \_\_\_\_\_  
(signature) (printed name and title) (date and time meeting convened)